

University Board Meeting

Fri 29 November 2024, 09:30 - 16:00

Boardroom (Room P514), Poole House, Talbot Campus



The meeting has been extended to 3.45pm (approx.) to include a strategic planning session and external presentation.

The attention of Board Members is drawn to the CUC “Higher Education Code of Governance” and the University’s own Conflict of Interests Policy and Procedures concerning the declaration of personal interests in any matter under consideration by the Board or its Committees.

Agenda

1. Welcome, Apologies and Declarations of Interests (Chair)

Members are invited to raise any new declarations of interest or existing declarations relevant to any of the agenda items below.

2. Strategic and Financial Planning

2.1. Presentation by dataHE (HE Sector consultant on data analysis) (30 mins)

2.2. BU 2035 and Financial Recovery Plan (VC)

To consider the Draft Strategy and updates and to approve the Financial Recovery Plan

- 📄 2.2 Financial Recovery Plan BOARD 29 Nov FINAL.pdf (10 pages)
 - 📄 2.2a board_highlevel_24_11_29a.pdf (34 pages)
 - 📄 2.2b Board Presentation 1 FINAL Updated.pdf (20 pages)
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Break

3. Minutes of Previous Meeting (Chair)

3.1. Minutes of the University Board Meetings, 12 July and 20 September 2024

To approve

- 📄 3.1a UB Minutes 12 July 2024 v1.pdf (10 pages)
- 📄 3.1b Draft UB Minutes 20 September 2024.pdf (2 pages)

3.2. Matters Arising and Actions Register

To note


- 📄 3.2 Board Actions Register 2024-25.pdf (1 pages)

4. Financial Matters

4.1. Final Annual Reports of the External and Internal Auditors (FD)

4.1.1. External Audit Report as presented to FRC and ARG on 15 November 2024 (FD)

To note

 4.1.1 BU External Audit Completion report - as Presented to FRC, ARG.pdf (41 pages)

4.1.2. External Audit Update Addendum and Representation Letter (FD)

To **note** the report plus the update addendum and **approve** the Representation Letter

 4.1.2 External Audit Addendum.pdf (2 pages)

 4.1.2a External Audit Addendum.pdf (9 pages)

4.1.3. Internal Audit Annual Report and Opinion (FD)

To note

 4.1.3 FINAL_Annual Report 23_24_Bournemouth Uni_Nov 2024.pptx.pdf (30 pages)

4.2. Financial Statements - Regulatory Compliance Report (FD)

To consider the assurance provided

 4.2 Financial Statements Regulatory Compliance 2024.pdf (2 pages)

4.3. Annual Report of the Audit, Risk & Governance Committee (Chair of ARG)

To note

 4.3 ARG Annual Report 2023-24 Cover sheet.pdf (2 pages)


 4.3a ARG Annual Report 2023-24.pdf (7 pages)

4.4. Financial Statements 2023/24 (FD)

To approve

 4.4 BU Financial Statements - Board vFinal.pdf (4 pages)

 4.4a BU Statutory Accounts 2023-24 - Board Version - for approval.pdf (66 pages)


 4.4b Going Concern 2024.pdf (9 pages)


 4.4c Going Concern 2024 - Supplementary paper - Final.pdf (5 pages)

4.5. Office for Students Annual Financial Return financial forecasts and commentary (FD)

To note

 4.5 Board Paper cover sheet Annual Financial Return 2024 vFinal.pdf (4 pages)



 4.5a AFR2024 Return Option 1.pdf (28 pages)

 4.5b AFR24_Commentary vFinal.pdf (11 pages)

5. Matters for Approval



5.1. FHSS Student Occupational Health Contract (PVC SE)

To approve and delegate authority.

-  5.1 Business Case FHSS Extension Occupational Health final.pdf (7 pages)
-  5.1a a Appendix 1 to Business Case FHSS Occupational Health.pdf (2 pages)



5.2. Remuneration Committee Annual Report (Chair of Remuneration Committee)

To note the report and approve for publication

-  5.2 Remuneration Committee Draft Annual report coversheet BOARD.pdf (2 pages)
-  5.2a Remuneration Committee Annual Report 2024 FINAL for Board.pdf (8 pages)

5.3. Compliance with ongoing conditions of registration with OfS (PVC EQ)

To approve

-  5.3 OfSConditions of Registration.Oct24.pdf (3 pages)
-  5.3a Appendix1 Table 1 - OFS conditions Oct 24.pdf (18 pages)



5.3.1. B3 Outcomes Reporting Assurance (PVC EQ)

To approve

-  5.3.1 B3 Outcomes Reporting Assurance v2.pdf (13 pages)



5.4. Anti-Bribery Policy & Procedures (COO)

To approve

-  5.4 Anti-Bribery Policy and Procedures Cover paper Oct 24.pdf (3 pages)
-  5.4a Anti-Bribery Policy and Procedures November 2024.pdf (14 pages)



5.5. Code of Practice on Freedom of Speech (PVC EQ)

To approve

-  5.5 Code of Practice Freedom of Speech 2024-25.pdf (3 pages)
-  5.5a Code of Practice on Freedom of Speech and Academic Freedom - 2024-25 (clean) FINAL.pdf (10 pages)

5.6. Modern Slavery Statement (COO)


To approve

-  5.6 Modern Slavery Statement Annual Review Paper 2024v2.pdf (3 pages)
-  5.6a DRAFT Modern Slavery Statement 2024 v3.pdf (4 pages)

5.7.

Annual PREVENT Report to OfS (PVC SE)

To approve

 5.7 Annual Prevent Report to OfS 2023-24.pdf (4 pages)

6.

Update Reports

6.1.

Vice-Chancellor's Update Report (VC)

To note

 6.1 VC Report Nov 2024 Board.pdf (9 pages)

6.2.

Students' Union at Bournemouth University, President's Report (SUBU President)

To note


 6.2 SUBU President's Report BU Board cover sheet Nov 2024[39].pdf (1 pages)

 6.2a SUBU President's Report Nov 2024.pdf (15 pages)

6.3.

Key Performance Indicators (VC)

To consider and note.

 6.3 KPI 2024-11 Board Report.pdf (11 pages)

7.

Chair's Items

7.1.

Board and Committee Appointments (Chair)

To approve

 7.1 Board Membership and Appointments.pdf (3 pages)

7.2.

Chair's Action, Written Resolutions, Contracts and Use of the University Seal (Chair)

To note

 7.2 Chairs action Written Resolutions Contracts signed and the Seal.pdf (3 pages)

8.

Academic and Student Wellbeing Matters

8.1.

Annual Report on Quality and Standards (PVC EQ)

To consider the assurance provided

 8.1 BOARD 2023-24 Quality and Standards Report v4 (1).pdf (8 pages)

8.2.

Annual Report on Partnerships (PVC EQ)


To note

 8.2 Annual Partnerships Report 2024.pdf (4 pages)

8.3.

Annual Report on Student Services and Student Welfare and Wellbeing (PVC SE)

To consider the assurance provided


 8.3 Annual Report on Student Services, Student Welfare and Wellbeing_Updated following SQS by ST.pdf (21 pages)

8.4.

SQS Annual Report (Chair of SQS)

To note

 8.4 SQS Annual Report Cover sheet.pdf (2 pages)

 8.4a SQS Annual Report 2023-24 DRAFT v1.1.pdf (9 pages)

9.

Fundraising (Annual Reports)

9.1.

Annual Report on Fundraising and Sponsorship (COO)

To note

 9.1 Annual report on fundraising November 2024.pdf (8 pages)

9.2.

Annual Report on Restricted Funds (FD)

To note

 9.2 Restricted Reserves November 24 vFINAL.pdf (4 pages)

10.

Committee Reports

10.1.

Finance & Resources Committee (25 October 2024) (Chair of FRC)

To note

 10.1 FRC 25 Oct 2024 Minutes confirmed.pdf (7 pages)

10.1.1.

Management Accounts and Cash-flow forecasts (FD)



To note

 10.1.1 Management Accounts July 2024 for FRC Final after UET.pdf (17 pages)

10.2.

Audit, Risk & Governance Committee (28 June and 18 October 2024) (Chair of ARG)

To note

-  10.2 ARG Minutes 28 June 2024 Confirmed Redacted for Exec.pdf (14 pages)
-  10.2a ARG Minutes 18 October 2024 Confirmed Redacted for Exec.pdf (13 pages)

10.2.1.

Risk Register (FD)




To note

-  10.2.1 2024-10 ARG Risk Register.pdf (26 pages)

10.3.

Remuneration Committee Minutes (3 and 23 October 2023) (Chair of Remcom)

To note

-  10.3a RemCom 3 Oct 24 Part A Minutes Confirmed Redacted for Board.pdf (3 pages)
-  10.3b RemCom 3 Oct 24 Part B Minutes Confirmed Redacted for Board.pdf (2 pages)
-  10.3c RemCom 23 October 2024 Minutes for Board pack.pdf (3 pages)

10.3.1.

RemCom Terms of Reference

To approve

-  10.3.1 RemCom Terms of Reference October 2024.pdf (2 pages)

10.4.

Nominations Committee Summary Report (Chair)



To note

-  10.4 Nominations Committee Summary Report .pdf (2 pages)

10.5.


Student Experience, Quality & Standards Committee (2 July and 25 September 2024) (Chair of SQS)

To note

-  10.5 SQS 2 July 2024 Confirmed.pdf (5 pages)
-  10.5a SQS 25 September 2024 CONFIRMED Minutes.pdf (5 pages)

10.6.

Senate Minutes (12 June 2024)

-  10.6 Senate Minutes - 12 June 2024.pdf (7 pages)

11.

Any Other Business

11.1.

Amendments to SUBU Bye-Laws (Verbal report)

To delegate authority to ARG to approve amendments to the Bye-laws on behalf of the Board

11.2.

Date of Next Meeting:

Friday, 7th February 2025, 9.30am to 12.30pm